

Online Kick-off meeting

September 30, 2022 10.00 am – 13.00 pm

Draft agenda

9.45 – 10.00	Connecting to the meeting
10.00 – 10.15	Welcome and tour the table
10.15 – 10.45	Introduction to TIR-H: Roadmap with project objectives, BEN' roles and responsibilities, work packages and plan (FIM-CISL TORINO/ADAPT)
10.45 – 11.15	Roundtable with Beneficiaries and Associate Partners (ADAPT-FTM_CGT-Vasas-TMS-FIM CISL)
	Presentation of each BEN and related organisation
	What do we expect from the project?
	 What competences and experiences can we bring?
11.15 – 11.45	Presentation, discussion and approval of the Quality assurance and risk management plan (ADAPT)
11.45 – 12.00	Presentation, discussion and approval of the Data protection policy (ADAPT)
12.00 – 12.30	The Consortium Agreement, budgetary issues and the functioning of the EC online platform (FIM-CISL TORINO/ADAPT)
12.30 – 13.00	AOB (including logo and templates of the project, groupware tools for information exchanging) and next steps

Additional information

The meeting will be held online. Link to join the meeting.

















